# County of Kern Parks and Recreation

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## Sam Lynn Ballpark



Sam Lynn Ballpark

Reservation Information and Fees

### Location/Directions:

Location/Directions

- General Location: 4400 Chester Avenue, Bakersfield, CA 93308
- Directions (opens new window)

#### Reservation Information and Fees (as of Feb. 16, 2016):

#### **Reservation Fees**

Field Cost	\$500/day (50% discount for youth groups)	
Lighting	ghting \$50/hour	
Application Fee \$30		
Security Deposit	\$500	

**One-Time Use:** One-time use is allowed by reservation only. For one-time use:

- Fees:
  - $\circ$  All fees must be paid in advance.
- Reservations:
  - Reservations can be made for no more than 30 days. All fees must be paid in full at the time the reservation is made. No reservations will be accepted less than 30 days in advance of the first reservation date.
  - Please note: No reservations will be accepted for dates that fall on County Holidays. Kern County Holiday dates include, January 1 and 18, February 15, March 27, May 30, July 4, September 5, November 24 and 25, December 23, 24, 25, 26, 30, and 31.
- Cancellation Policy:
  - Cancellations must be made two weeks prior to the date requested to be cancelled. Cancellation notifications which are made less than two weeks prior to the reservation date will not be eligible for credit or refund. If you would like to request a cancellation, please call the Kern County Parks and Recreation Department at (661) 868-7000.
- Reservation Change Policy:

- Changes to the original contract can be made for a fee of \$7.00 per change and must be made no less than two weeks in advance of the reservation date. No exceptions. Change fees are non-refundable. If you would like to request a change, please call the Kern County Parks and Recreation Department at (661) 868-7000.
- Refunds/Credit:
  - Refunds/Credit can be requested up to 2 weeks prior to the reservation within the same calendar year. A refund will be issued for any remaining credit at the end of the calendar year as requested by the customer. A customer may request credit to be applied to playing field reservations for the following year, at the end of the calendar year, if a reservation application for the next year has been received by the Kern County Parks and Recreation Department. The fee to process a refund of a previously confirmed reservation is \$30.00. Refunds are processed through the Kern County Auditor's office and may take up to six (6) weeks to receive.
- Lights
  - Scheduling of lights at the playing fields must be scheduled and paid in full no later than 30 days in advance of the reservation date that lights are requested. Changes to the scheduling of lights must be made two weeks prior to the reservation date that lights are requested. No changes will be accepted without two weeks notice prior to the scheduling of lights.
  - If the previously scheduled lights for any reason do not come on for the users reservation and the user notifies the reservation desk at (661) 868-7000, by the next business day and reports the outage, they can receive a credit for the filed time and lights they were unable to use due to the lighting outage, if verified by the department.
  - Note: Lights are set to come on no earlier than 30 minutes before sunset.
- Keys:
  - Some playing fields will require the customer to pick up a key to the facility. The key to the facility should be picked up at the Kern County Parks and Recreation Administration office prior to noon, the day before the scheduled event, or prior to noon on the Friday prior to the event, scheduled on a weekend date. No Parks and Recreation staff are available to facilitate opening of the playing field, if the customer fails to pick up the key as required.
  - If a restroom key is part of the reservation transaction, the restroom must be locked before the person in charge departs the ball field and returns the key at the appointed time.
- Other:
  - If weather conditions prohibit use of the facility, and if the user notifies the reservation desk at (661) 868-7000 by the next business day, and reports the conditions they can receive a credit for the field time and lights they were unable to use due to the weather conditions.
  - Those reserving the Ballpark are responsible for leaving it completely clean and ready for the next user.

**League Play:** In addition to the one-time use stipulations stated above, league play requires:

- License and Concession Agreement
- General Liability Insurance
- A formal schedule listing the days and times the Ballpark will be occupied with league activities

Last Modified	Site Maintained by	Website Usage Policy
5/17/2016	<u>parks-web@co.kern.ca.us</u>	<u>Website Usage Policy</u>